**Chorley Advanced Motorists**

**Annual General Meeting 2019**

Notice is hereby given by order of the Group Committee that the Annual General Meeting of Chorley Advanced Motorists will be held at 7.30pm on Tuesday 1st October 2019, (Hartwood Hall Hotel, Preston Road, Chorley, PR6 7AX, to enable the Trustees of the Group (Reg charity no’ 518945) to present their Annual Report and Accounts for the year 2016/17 for approval by the Group Full Members and to conduct an election.

All Group Full Members, Associates and Friends are invited, but only Group Full Members may vote.

A Member entitled to vote at the General Meeting may appoint a proxy vote in his stead. A proxy vote need not be a Group Full Member.

**Current Officers**

All Officers retire and may offer themselves for re-election.

|  |  |  |
| --- | --- | --- |
| Chair | Bill Evans | Will stand |
| Vice Chair | N Leigh | Will not stand |
| Secretary | Lesley Routh | Will stand |
| Treasurer | Ruth Smith | Will stand |

**Committee Members**

One third of the Committee must retire and may offer themselves for re-election

**Retiring by rotation and standing for re-election**

K Louise Parkinson

Chris Davis

**Retiring by rotation but not standing**

**None**

**Committee Members not retiring and number of years remaining**

Julie Whitworth - 1year

Alan Whitworth - 1year

**NOMINATION OF COMMITTEE MEMBERS**

**PLEASE NOTE**

YOU MAY NOT STAND FOR THE COMMITTEE IF THE LAW DEBARS YOU FROM BEING A CHARITY TRUSTEE.

ONLY FULLY PAID UP MEMBERS OF THE INSTITUTE AND OF THE GROUP MAY NOMINATE THE COMMITTEE MEMBERS OR BE NOMINATED AS COMMITTEE MEMBERS.

THE NOMINATION FORM MUST BE RETURNED TO THE SECRETARY AT LEAST SEVEN DAYS BEFORE THE ELECTION.

THOSE ELECTED TO THE COMMITTEE BECOME CHARITY TRUSTEES OF THE GROUP.

IF YOU WISH TO BE NOMINATED AS AN OFFICER OR A COMMITTEE MEMBER, PLEASE CONTACT THE GROUP SECRETARY.

**OFFICERS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **NAME** | **POSITION** | **NOMINATED BY** | **SECONDED BY** | **SIGNATURE OF NOMINEE** |
| **Bill Evans** | **CHAIRMAN** |  |  |  |
|  | **VICE CHARMAN** |  |  |  |
| **Lesley Routh** | **SECRETARY** |  |  |  |
| **Ruth Smith** | **TREASURER** |  |  |  |

**COMMITTEE MEMBERS**

|  |  |  |  |
| --- | --- | --- | --- |
| **NAME** | **NOMINATED BY** | **SECONDED BY** | **SIGNATURE OF NOMINEE** |
| **K Louise Parkinson** |  |  |  |
| **Chris Davis** |  |  |  |
|  |  |  |  |
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**Accounts Auditor**

|  |  |  |  |
| --- | --- | --- | --- |
| **NAME** | **NOMINATED BY** | **SECONDED BY** | **SIGNATURE OF NOMINEE** |
|  |  |  |  |

**35rd ANNUAL GENERAL MEETING**

**To be held at Hartwood Hall Hotel, Preston Road, Chorley. PR6 7AX.**

**Tuesday 1st October 2019, 7.30pm start.**

1. Apologies
2. Minutes of the last Annual General Meeting
3. Matters arising
4. Amendments or adjustments to the agenda
5. Chairman’s report
6. Secretary’s report
7. Treasurer’s report
8. Resolutions: None
9. Election of Officers, Committee Members and Auditor
   1. Chairman
   2. Vice Chairman
   3. Treasurer
   4. Secretary
   5. Committee Members
   6. Auditor
10. New Chairman’s address:
11. Open questions to committee
12. AOB

Close of the AGM

Presentation of certificates

Followed by the guest speaker: Lee Rowbotham, Transport Focus. The Independent Transport User Watchdog.